Fleetwood Town Council

Onward to a Better Future

 **You are summoned to attend the EOM Fleetwood in Bloom Meeting**

**To be held on Friday 20th 2024**

 **at 6.00 pm at the FTC Office 122 Poulton Road Fleetwood**

**Cheryl Raynor (Chairman) – Signature: …………………**

**AGENDA**

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| **134** | Opening of the Meeting – ***Chairman***  |
| **135** | To receive apologies for absence – ***Chairman***Apologies:  |
| **136** | To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein - ***Chairman*** |
| **137** | To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters - ***Chairman.*** |
| **138** | To discuss and authorise a budget of £1,200 to have planters made for sites at Broadwater & North Albert Street. To subsequently authorise the purchase of compost to fill the planters once in situ. |
| **139** | **To note the date and time of the next Fleetwood in Bloom Meeting is Tuesday 15th October at 2pm** |

 **APPENDIX A**

**Standing Guidance for Fleetwood in Bloom Committee Business**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. “The Chairman to ask Cllr xxx to assist with seeking volunteers for planting”.
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.